

## Privacy Policy

**Last updated:** [Insert date]

Forma Steel (“**we**,” “**us**,” or “**our**”) is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit <https://formasteel.ca> (the “Website”).

By using our Website, you consent to the data practices described in this policy.

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### 1. Information We Collect

#### Personal Information

We may collect personal information that you voluntarily provide to us, including:

- Name
- Email address
- Phone number
- Company name
- Project details or inquiries
- Resume or employment information (if applying for a job)

#### Automatically Collected Information

When you visit our Website, we may automatically collect:

- IP address
- Browser type and version
- Device information
- Pages visited and time spent on the Website
- Referring website URLs

This information is collected through cookies, analytics tools, and server logs.

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### 2. How We Use Your Information

We use the information we collect to:

- Respond to inquiries and quote requests
- Provide products and services

- Improve website functionality and performance
- Communicate with customers, suppliers, and partners
- Process employment applications
- Comply with legal and regulatory requirements

Forma Steel does **not** sell or rent your personal information.

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### **3. Cookies and Tracking Technologies**

Our Website may use cookies and similar tracking technologies to:

- Analyze website traffic and usage
- Remember user preferences
- Enhance user experience

You may disable cookies through your browser settings; however, some features of the Website may not function properly as a result.

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### **4. Disclosure of Information**

We may disclose your personal information only:

- When required by law or legal process
- To protect the rights, property, or safety of Forma Steel or others

All third parties are required to maintain appropriate privacy and security standards.

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### **5. Data Storage and Security**

We take reasonable administrative, technical, and physical safeguards to protect personal information against unauthorized access, use, disclosure, loss, or theft.

Your information may be stored on servers located in Canada or the United States.

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### **6. Retention of Information**

Personal information is retained only for as long as necessary to fulfill the purposes outlined in this Privacy Policy or as required by applicable law.

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### **7. Your Privacy Rights**

Under applicable Canadian privacy laws, including PIPEDA, you have the right to:

- Request access to your personal information
- Request correction of inaccurate or incomplete information
- Withdraw consent, subject to legal or contractual limitations

Requests can be made using the contact details below.

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## **8. Third-Party Links**

The Website may contain links to third-party websites. Forma Steel is not responsible for the privacy practices or content of those third-party sites.

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## **9. Children's Privacy**

The Website is not intended for children under the age of 13, and Forma Steel does not knowingly collect personal information from children.

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## **10. Changes to This Privacy Policy**

Forma Steel may update this Privacy Policy periodically. Any changes will be posted on this page with an updated revision date.

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## **11. Contact Information**

If you have questions or concerns regarding this Privacy Policy or Forma Steel's data practices, please contact:

**Forma Steel**

Email: **marketing @formasteel.ca**

Website: <https://formasteel.ca>